RICOH

imagine. change.

Convert and combine
all kinds of documents
for easy sharing.

Document Manager NX

Simple yet powerful

Thanks to the powerful Optical
Character Recognition (OCR)
capabilities, users can convert
and merge over 150 electronic file
formats from their desktop.

Editable and searchable files
can be created from scanned
documents, saving time and
making archiving easy.

Process documents faster.
Share and archive easier

Make your documents more useful

The problem is growing. Everyday, businesses receive a mass of non-editable or incompatible documents in a wide variety of formats. As a result, employees often need to re-create and re-type data manually – a time consuming and frustrating exercise.

Ricoh's Document Manager NX lets users capture disparate files and convert them to any format required or share them as combined documents – all with drag & drop simplicity at the desktop.

It enables users to process documents faster and easier into files exactly where and how they need them.

Free your information to work harder

- Convert over 150 electronic document formats including conversion into editable Office documents
- Intuitive, user-friendly desktop interface
- Save time with advanced OCR in over 110 languages, error checking for accuracy and forms recognition
- Create fully text-searchable PDFs to simplify digital archiving
- Increase security and compliance by assembling documents into PDF-As and password protected PDFs, plus Bates Stamping, page numbering and redaction to permanently remove sensitive information
- Document annotation such as sticky notes and highlighting
- Enrich PDFs by adding audio or video
- With GlobalScan NX, users can scan paper documents directly to their desktop or network folders as editable files

Free 45-day trial
For details go to www.ricoh-europe.com/softwaretrial

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